

Mission Facility Steering Committee

May 25, 2023

Present: Bill Smith, Tom Rich, Kathie Klock, Jon Hiatt, Robbie Veurink, Ashley Flynn, Andrea McCartney, Eric Yunag, Mandy Budig, Jarrod Smart, Reggie Kuipers, Debbie Meyer

The meeting was opened with prayer. Again, we desire unity, wisdom and discernment as we seek God's will for what is next for Central.

Tom shared that the RFP (Request for Proposal) was sent out on Monday. He contacted each architectural firm to confirm that they received it. There were a couple that had not received it so he re-sent them the following day. He had one firm reach out to him requesting a tour of the facility to get a general scope of the project. Catherine had mentioned that we might expect in the next couple of weeks for those firms to have additional questions so it might be beneficial if we compile those. Tom noted that he is going on vacation but he will still try to be responsive if firms contact him. Again, the RFP is due by June 20 and our goal is to select the top 3 by June 23. Relative to scoring for that process, the folks on the building team will have that responsibility. The question was posed if the Communication subcommittee had any concerns with that process. Not having any objections, we will move forward with that plan and we were reminded that everyone on the Mission Facility Steering Committee will have an opportunity to ask questions since they will be involved with the interviews which are currently scheduled for July 11. Should any other firms desire a tour in Tom's absence, Bill volunteered to be available and encouraged anyone else to join him if they desired.

The Communication sub-committee recently met with staff members Mike Billeter and Ian Rinken. For this meeting, Mike and Griffin Veldhuizen joined us. Ashley Flynn shared some of what the committee discussed. Basically they laid out three phases of communication. The first phase would be an Introductory video that highlights the story - where we've been, where we are at currently, why we need to expand, call to action. We would also include some high level information. We need a landing page on the website that would include the video, FAQs, etc. As Mike is leaving Central, we will need to determine when this is feasible to produce. Bill noted that it is important to have voices from folks who have traveled this road previously. We need to make sure that the who, what, when, where and why is clearly articulated. Better to over communicate.

Eric shared his thoughts on three phases of this project:

1. Exploration (possible content for landing page on website)
 - Overview/story
 - Infographic (stewarding the moment)
 - Discernment (how we got here)
 - Steering Committee (pictures/bios)
 - Next Steps (draft a timeline)
 - FAQs
2. Engagement
 - Fundraising

3. Expansion

- Logistics

One of the main questions we (Elders/Staff) need to all be in agreement on is the answer to the following question: "What is the process we will follow to explore an expansion?"

Would it be appropriate to have this be part of the annual report so the congregation can be part of the collaboration?

The question was raised as to who would be the face of the communication for this project. It was agreed that Eric Yunag would be a great communicator to serve in that role. He has been through the process previously serving as Elder/Trustee. It was also suggested that Bill Smith, Bob Kiner and Jan Bartels would also be a people who could share past experiences with Central continuing to expand facilities to meet the ministry needs to build God's Kingdom. As we have noted previously, we need to be as transparent as possible. We do not want to lose sight of the overarching mission of bringing people to Christ. This is where the video would help with the "why."

Eric had suggested an infographic that could lay out our 140 years of God's faithfulness and growth. How even from the beginning of Central, folks went out of their way to be generous and anticipated God's hand on us.

Reggie noted that we will be in the exploration phase for possibly 3-6 months. And there will be different questions that arise as we enter into each different phase.

Jarrold asked if we think the congregation understands the decision making process? Bill noted that in the past we have been a more congregational government and with the more recent Bylaw changes it is less congregational now, but we do need to clarify what the point is for the congregation to make a decision. We have to be 100% clear. We feel that there should be a recommendation that comes from the Elder Board to the congregation.

Tom shared that it may be nice to have a picture of the Steering Committee. Bill mentioned that Jeff would like to have time to pray over the Steering Committee on stage. Maybe we will introduce the video and landing page when we do that.

Eric agreed to begin to filter the questions into a google document. It would be great to have the website landing page ready by June 22 with the video, FAQs, overall mission statement, infographic, picture of the Steering Committee.

Jarrold recommended that once we select an architect firm we can then look at a construction manager to work with the architect on value engineering and construction methods and materials. Robbie suggested that we prepare the construction manager RFP to share with the selected architecture firm so they can review and recommend any revisions.

Reggie suggested that after we announce the exploration for expansion, we should highlight it in E-formation with the video in case anyone missed it.

Jarrold commented that we need to be developing the questions we will ask during the interview process. Tom will start working on an agenda for the interview.